



Risk Assessment Document for (*Boyne Hockey Club*)

This risk assessment considers the potential for harm to come to children whilst they are in *Boyne Hockey Club's* care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Comments / Further action required
CLUB & COACHING PRACTICES				
Lack of coaching qualification	L	<ul style="list-style-type: none"> Coach education policy Recruitment policy 	BHC	Refer to BHC Managing Sports Leaders
Supervision issues	L	<ul style="list-style-type: none"> Supervision policy Coach education policy 	BHC	Refer to BHC Sporting Activities Management
Unauthorised photography & recording activities	L	<ul style="list-style-type: none"> Photography and Use of Images policy 	BHC	Refer to BHC Code of Conduct - Players

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Comments / Further action required
Behavioural Issues	L	<ul style="list-style-type: none"> ▪ Code of Conduct • Safeguarding Level 1 (min) • Complaints & Disciplinary policy 	BHC	Refer to BHC Code of Conduct - Players Refer to BHC Managing Sports Leaders Refer to BHC Child Protection Policies
Lack of gender balance amongst coaches	L	<ul style="list-style-type: none"> ▪ Coach education policy ▪ Supervision policy 	BHC	Refer to BHC Sporting Activities Management. Coaches are generally parents (mothers and fathers) of players and gender balance has not been an issue to date
No guidance for travelling and away trips	L	<ul style="list-style-type: none"> ▪ Travel/Away trip policy ▪ Child Safeguarding Training 	BHC	Refer to BHC Child Protection Policies Refer to BHC Managing Sports Leaders
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	L	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Complaints & disciplinary policy 	BHC	Refer to BHC Child Protection Policies Refer to BHC Club Administration Policies
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	M	<ul style="list-style-type: none"> ▪ Complaints & Disciplinary procedure/policy ▪ Communications procedure 	BHC	Refer to BHC Club Administration Policies Refer to BHC Child Protection Policies
Difficulty in raising an issue by child & or parent Reason: Covered above	M	<ul style="list-style-type: none"> ▪ Complaints & Disciplinary procedure/policy ▪ Communications procedure 	BHC	Refer to BHC Club Administration Policies Refer to BHC Child Protection Policies

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Comments / Further action required
Complaints not being dealt with seriously	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy 	BHC	Refer to BHC Club Administration Policies
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> Reporting procedures/policy Coach education policy Code of Conduct /Behaviour 	BHC	Refer to BHC Club Administration Policies Refer to BHC Managing Sports Leaders Refer to BHC Code of Conduct - Players
No Mandated Person appointed	L	<ul style="list-style-type: none"> Reporting procedures/policy 	BHC	Refer to BHC Club Administration Policies
No DLP Appointed	L	<ul style="list-style-type: none"> Reporting procedures/policy 	BHC	Refer to BHC Club Administration Policies
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none"> Reporting procedures/policy Child Safeguarding Training – Level 1 	BHC	Refer to BHC Club Administration Policies Refer to BHC Managing Sports Leaders
Not clear who YP should talk to or report to	L	<ul style="list-style-type: none"> Post the names of CCOs, DLPs and MP 	CCO DLP	Refer to BHC Child Protection Policies Child Safeguarding Statement and CCO, DLP (photo and contact details) displayed in Clubhouse
FACILITIES				
Unauthorised access to designated children’s play & practice areas	L	<ul style="list-style-type: none"> Supervision policy Coach education 	BHC	Refer to BHC Child Protection Policies Refer to BHC Managing Sports Leaders

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and to changing rooms, showers, toilets etc.				
Unauthorised exit from children's areas	L	<ul style="list-style-type: none"> Supervision policy Coach education 		Refer to BHC Child Protection Policies Refer to BHC Managing Sports Leaders
Photography, filming or recording in prohibited areas	L	<ul style="list-style-type: none"> Photography policy and use of devices in private zones 		Refer to BHC Child Protection Policies Refer to BHC Code of Conduct Players
Missing or found child on site	L	<ul style="list-style-type: none"> Missing or found child policy 		Refer to BHC Managing Sports Leaders
Children sharing facilities with adults e.g. dressing room, showers etc.	L	<ul style="list-style-type: none"> Safeguarding policy 		N/A – Facilities used by Children only
RECRUITMENT				
Recruitment of inappropriate people	L	<ul style="list-style-type: none"> Recruitment policy 	BHC	Refer to BHC Managing Sports Leaders
Lack of clarity on roles	L	<ul style="list-style-type: none"> Recruitment policy 	BHC	Refer to BHC Managing Sports Leaders
Unqualified or untrained people in role		<ul style="list-style-type: none"> Recruitment policy 	BHC	Refer to BHC Managing Sports Leaders
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	M	<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	BHC	Refer to BHC Child Protection Policies

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No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	L	<ul style="list-style-type: none"> ▪ Child Safeguarding Statement – display ▪ Code of Behaviour - distribute 	Club Executive County Committee DLP Children’s Officer	Refer to BHC Child Protection Policies Child Safeguarding Statement and CCO, DLP (photo and contact details) displayed in Clubhouse Refer to BHC Code of Conduct Players (acceptance of same required as part of registration)
Unauthorised photography & recording of activities	L	<ul style="list-style-type: none"> ▪ Photography and Use of Images policy 	BHC	Refer to BHC Child Protection Policies Refer to BHC Code of Conduct Players
Inappropriate use of social media and communications by under 18’s	M	<ul style="list-style-type: none"> ▪ Communications policy ▪ Code of conduct 	BHC	Refer to BHC Child Protection Policies Refer to BHC Code of Conduct Players
Inappropriate use of social media and communications with under 18’s	L	<ul style="list-style-type: none"> ▪ Communications policy ▪ Code of conduct. 	BHC	Refer to BHC Managing Sports Leaders
GENERAL RISK OF HARM				
Harm not being recognised	L	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training 		Refer to BHC Child Protection Policies
Harm caused by - child to child - coach to child - volunteer to child - member to child	L	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training 		Refer to BHC Child Protection Policies

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Comments / Further action required
- visitor to child				
General behavioural issues	L	<ul style="list-style-type: none"> Code of Conduct 		Refer to BHC Managing Sports Leaders Refer to BHC Code of Conduct Players

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by **Boyne Hockey Club** on __ / __ /2019

Signed:

Name: Sonya Collier

Role: President

Date:

Signed:

Name: Cathy Cody

Role: Club Children’s Officer

Date: